



3rd Quarter Capital Investment Programme & Projects Monitoring 2023/24

Report by the Director for Sustainability and Resources

EXECUTIVE SUMMARY

1. PURPOSE

1.1 This report updates the Sub-Committee on the progress made on the delivery of the 2023/24 Capital Investment Programme for Worthing Borough Council. The programme includes schemes which support the delivery of services by the Joint Services Committee.

1.2 The following appendices have been attached to this report:

Appendix 1: Worthing Borough Council Capital Monitoring Summary

Appendix 2: Worthing Borough Council Reprofiled Budgets

2. RECOMMENDATIONS

2.1 The Worthing Sub Committee of the Joint Strategic Committee is asked to:

- i) To note the reprofiling of the Worthing Borough Council capital schemes as advised in paragraph 6.1 and appendix 2.
- ii) To approve the changes to the current schemes as set out in section 6.2 report

3. CONTEXT

3.1 In accordance with the Council's Capital Strategy, the Capital Working Group oversees the implementation and progress of the Council's capital investment programmes. The Capital Working Group also ensures that capital schemes are approved within financial regulations.

- 3.2 The Capital Working Group meets regularly and monitors the programme's progress and finance, seeking to address any problems at an early stage in order for schemes to be completed within budget and timescales. Where problems are highlighted the Group considers possible remedies including virements between schemes, reprofiling of budgets between years and the withdrawal of schemes from the programme when schemes are unable to proceed. This could be due to resourcing problems, time delays or other factors beyond the Council's control.
- 3.3 Full summaries of the progress of all the schemes in the 2023/24 Capital Investment Programmes are prepared each quarter highlighting:

Schemes with significant challenges	Red
Schemes where progress is being closely monitored	Amber
Schemes progressing well	Green
Schemes where progress is beyond officers' control	#
Schemes with financial issues	£
Schemes where progress has improved	↑
Schemes where progress has deteriorated	↓

- 3.4 Financial Regulations require officers to report each project on completion.

4. PROGRESS OF THE WORTHING BOROUGH COUNCIL 2023/24 CAPITAL INVESTMENT PROGRAMME – September 2023

- 4.1 There are 108 schemes in the 2023/24 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes completed	14	13.0%
Schemes which are progressing satisfactorily	80	74.1%
Schemes where progress is being closely monitored	13	12.0%
Schemes with significant challenges or financial issues	1	0.9%

- 4.2 A summary of the financial movements of the 2023/24 Capital Investment Programme is attached as Appendix 2 to this report. A summary of the progress of all the schemes in the 2023/24 Capital Investment Programme is available from the Council's Intranet.

5.0 SUCCESSES AND CHALLENGES IN THE WORTHING BOROUGH COUNCIL 2023/24 CAPITAL INVESTMENT PROGRAMME

5.1. The following schemes are progressing well:

5.1.1 Information and Communications Technology - Digital Programme (Partnership Scheme with Adur District Council)

The following projects are progressing well:

- i) Ultrafast Network / Gigabit Project
- ii) Wifi Upgrade / Network Refresh
- iii) Cyber Security Solutions

5.1.2 High Street Public Conveniences - Accessible toilet facilities

The refurbishment of the high street toilets to include accessible facilities is progressing well and is anticipated to complete before the end of the financial year.

5.1.3 Brooklands Park

The programme of works has been completed with the new cafe and car park installed. The new childrens' playground was successfully delivered and the toilets are now operational.

5.1.4 Disabled Facilities Grant

This statutory service has been progressing above expectations with £1.5m of improvements delivered to the homes of residents in Worthing. The scheme is funded by the DCLG Better Care Fund.

5.1.5 Completed Schemes

The following schemes have completed;

- i) Brooklands Park - Redevelopment
- ii) Connaught Theatre - Ventilation Works
- iii) Durrington Cemetery - Replacement Dumper Truck

5.2. Challenges in the 2023/24 Capital Investment Programme:

5.2.1 There continues to be challenges to the delivery of a number of schemes due to a number of factors outside the Councils controls:

Delays have been encountered as follows:

- i) In obtaining quotes and estimates from suppliers.
- ii) Long lead in times for deliveries due to supply issues.
- iii) Significant inflation of costs within the construction industry

In addition there have been staffing shortages in the Technical Services Department which have now been addressed and projects and non urgent works will continue into 2024/25.

These issues have directly impacted on a number of projects which have required additional financial support which are set out below.

5.2.2 Broadwater Green Pavilion

The original plans for the pavilion are being reviewed as there are ongoing conversations with the cricket club as to their appetite to partner with the council to support the overall project. Engagement with the cricket club about the opportunity is ongoing, however no concrete plans have been agreed and other avenues may need to be considered going forward.

6. ISSUES FOR CONSIDERATION

6.1 Budgets totalling £17,436,813 have been reprofiled to 2024/25 and future years where the original project plan has changed and the schemes are unable to complete in 2023/24. £2,616,610 has also been brought forward and reprofiled from 2024/25 due to progress within the heat network scheme. A list of schemes reprofiled is attached as Appendix 2 to this report.

6.2 The following amendments to the Adur District Council 2023/24 Capital Investment Programmes are recommended:

6.2.1 Gigabit Network Refresh Wifi Upgrade

This joint project is approaching its conclusion around October 2024, yet it has encountered notable delays and additional tasks owing to complex technical design and implementation with external partners. It is required to request a virement from the Digital Strategy General Provision Capital budget to address the funding requirements arising from these challenges. Initially designated for implementing the digital strategy and vital investments in replacing IT infrastructure and equipment, this budget is currently unallocated to any ongoing initiatives. The current allocation in the Joint Digital Strategy General Provision budget stands at £170,320, and a virement of £161,880 is requested to ensure the successful completion of the Network Refresh project.

7. ENGAGEMENT AND COMMUNICATION

7.1 The purpose of this report is to communicate with stakeholders on the progress of the Worthing Borough Council 2023/24 Capital Investment Programmes. Officers of the Council have been consulted on the progress of the schemes which they are responsible for delivering.

7.2 Specific schemes are subject to public consultation (e.g new playgrounds) to ensure that they meet community needs.

8. FINANCIAL IMPLICATIONS

8.1 There are no unbudgeted financial implications arising from this report as the Worthing Borough Council 2023/24 Capital Investment Programme was

approved by the Council in February 2023. Subsequent changes have been reported to and approved by the Joint Strategic Committee or by Officers where a delegation exists. The issues considered in this report can be funded from within existing resources or through external funding.

9. LEGAL IMPLICATIONS

9.1 Section 28 Local Government Act 2003, as amended by the Localism Act 2011, provides that where in relation to a financial year, a Local Authority has made the calculations required by section 43 Local Government Finance Act 1992, it must review them from time to time during the year. If it appears that there has been a deterioration in its financial position it must take such action, if any, as it considers is necessary to deal with the situation.

9.2 Section 151 of the Local Government Act 1972 requires the Councils to make arrangements for the proper administration of their financial affairs.

Background Papers

- Capital Investment Programme 2023/24 – 2026/27 Worthing Borough Council and Joint Committee.
- Capital Strategy 2024/27.

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SUSTAINABILITY AND RISK ASSESSMENT

1. ECONOMIC

- The capital programme prioritisation model awards points for capital project proposals that impact positively on the economic development of our places or the economic participation of our communities.

2. SOCIAL

2.1 Social Value

- The capital programme prioritisation model awards points for capital project proposals that impact positively on our communities.

2.2 Equality Issues

- The capital programme prioritisation model awards points for capital project proposals that address Equalities Act requirements and reduce inequalities.

3. ENVIRONMENTAL

- The management, custodianship and protection of our natural resources are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programme.

4. GOVERNANCE

- The Councils' priorities, specific action plans, strategies or policies are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- The Councils' reputation or relationship with our partners or community is taken into account when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- Resourcing, risk management (including health and safety) and the governance of either Council are fully considered during the preparation of the Councils' Capital Investment Programmes.

CAPITAL MONITORING SUMMARY 2023/24									3rd Quarter
Executive Portfolios	(1) Total WBC Scheme Budgets	(2) Previous Years' Spend	(3) 2023/24 Original Budget	(4) Net Budget b/f from 2022/23	(5) Approved Changes to Original Budget	(6) 2023/24 Budget Reprofiled to and (from) 2024/25	(7) 2023/24 Current Budget	(8) 2023/24 Spend to Date	(9) Spend % of Current Budget
	£	£	£	£	£	£	£	£	
Citizen Services	19,680,740	1,430,887	7,113,240	677,190	3,523,300	1,445,120	9,868,610	1,682,065	17.04%
Climate Emergency	16,825,960	633,715	592,000	334,610	2,402,590	(2,046,610)	5,375,810	338,496	6.30%
Community Wellbeing	1,219,690	23,083	230,000	82,270	544,130	40,000	816,400	284,463	34.84%
Culture and Leisure	2,559,280	217,141	1,380,610	170,580	137,000	837,920	850,270	418,627	49.23%
Environment	11,362,930	2,293,236	1,342,380	1,002,260	(147,267)	528,393	1,668,980	1,062,664	63.67%
Regeneration	66,800,715	26,353,565	3,518,290	2,117,830	8,230,000	6,092,900	7,773,220	2,804,494	36.08%
Resources	94,483,050	26,607,073	16,656,050	127,410	(7,844,180)	7,922,480	1,016,800	788,519	77.55%
TOTALS	212,932,365	57,558,700	30,832,570	4,512,150	6,845,573	14,820,203	27,370,090	7,379,328	26.96%

Financing of 2023/24 Programme:

	£'000
Borrowing:	15131
Capital Receipts:	940
Revenue Contributions and Reserves:	204
Government Grants:	7584
S106 and CIL Receipts	2555
Other Contributions:	956
	<u>27,370</u>

Capital Monitoring - Summary of Progress:

Schemes with significant challenges:	1
Schemes where progress is being closely monitored:	13
Schemes which are progressing satisfactorily or have completed:	<u>94</u>
Total Schemes:	<u>108</u>

WORTHING BOROUGH COUNCIL - 3RD QUARTER CAPITAL MONITORING SUMMARY

APPENDIX 1

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
SCHEME (Responsible Officer)	Total WBC Scheme Budget	Previous Years' Spend	2023/24 Original Budget	Budget Reprofiles to and from 2024/25 and Future Years	2023/24 Current Budget	2023/24 Spend to Date	Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	2023/24 Anticipated (Underspend) /Overspend (Council Resources)	COMMENTS AND PROGRESS	Status
	£	£	£	£	£	£		£	# Progress Beyond Council's control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	
Broadwater Green Pavilion	89,600	0	89,600	89,600	0	0	PID Outstanding		# See Section 5.2.2	
TOTAL:	89,600	-	89,600	89,600	0	0.00		-		

RESPONSIBLE OFFICERS: Kevin Smith / Andy Willems



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
1. Schemes in Progress where the completion has been delayed beyond March 2024		
Opening Doors - Gratwicke Road	48,000	Total budget of £60,000 reprofiled from the Affordable Housing Registered Social Landlord project. Project spread over 5 year at £12,000 per annum. Budget reprofiled in line with anticipated expenditure
Beach House Park Chalets - Replacement of chalet fronts	125,000	Planning to progress this year. Works to go on site in the summer. Budget reprofiled in line with anticipated expenditure
Broadwater Green Pavilion Refurbishment	89,600	Talks with the cricket club are on-going. No spend forecast for 23/24 until any plans are confirmed.
Commerce Way - Replacement floor coverings	50,000	Some reactive work has been carried out in 2023. Technical services are focused on delivering higher priority projects and anticipate this project will begin in 2024/25
Commerce Way - Replacement roof covering	75,000	Project out to tender in February. Works to be on site in April. Budget reprofiled in line with anticipated expenditure.
Commerce Way - Upgrade of male showers	17,500	Project out to tender in January. Works will roll into the new financial year.
Condition Surveys - Corporate Buildings	140,000	The appointed contractor has decided to leave the project. A new process is needed to deliver the surveys, either internally or externally.
Connaught Theatre - Replacement Slate Roof	150,000	Works currently scheduled to start after the winter. Budget reprofiled in line with anticipated expenditure.



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WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Connaught Theatre - Replacement Windows	75,000	Works currently scheduled to start after the winter. Budget reprofiled in line with anticipated expenditure.
Corporate Buildings - Decarbonisation Schemes	570,000	This budget is for invest to save decarbonisation schemes. Due to the high cost of borrowing in the current year, no schemes have been identified. Budget reprofiled to future years.
Corporate Hardware and Infrastructure	31,800	Fewer equipment replacements have been requested this year. Budget reprofiled in line with replacement equipment schedule.
Cemeteries and Crematorium Software	112,130	Plotbox is on hold pending a more complete service review process. Budget profiled in line with anticipated expenditure.
Cyber Security	22,520	The mobile phone security software will go live from April 2024.
Cycle Lane - George V to Sea Lane	700,000	Scheme requires CIL or S106 funds to be allocated. Budget profiled in line with potential funding agreement.
Digital Strategy - General Provision	31,800	Identity and Access Management System being reviewed. It is expected this will include other systems to produce a Single Sign On solution. Implementation now expected in 2024/25.
Durrington Cemetery Chapel Improvements	91,570	Technical services are focused on delivering higher priority projects. Improvement works are expected to begin in 2024/25
Equalities Act - Access Audits	40,000	Technical services are focused on delivering higher priority projects. Access Audits to council offices were conducted as part of the Workspaces project in previous years. Future audits are expected to take place in 2024/25



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WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Extension of Ultrafast Fibre Network	1,325,000	Scheme in partnership with Adur District Council. Current delays with the contractor. Budget profiled in line with expected expenditure.
Fire Door Replacements to Council properties	40,000	No replacements have been identified in the current year. Budget reprofiled for future demand.
Fire Risk Assessment Remedial Works	20,000	No improvements have been identified in the current year. Budget reprofiled for future demand.
Ground Maintenance - Rolling programme of vehicle replacements	45,060	Joint programme to replace assets used by the parks team to deliver the service. The budget is being reprofiled to next year in anticipation of future replacements required.
Ground Maintenance - Rolling programme of equipment replacements	53,570	Joint programme to replace assets used by the parks team to deliver the service. The budget is being reprofiled to next year in anticipation of future replacements required.
Hilbam/Rotary Recreation Ground - Refurbishment of changing rooms	13,320	Talks are currently underway with a local community group. This will inform any works required and will take place in 2024/25.
Housing Development - Acquisition and development of emergency, interim or temporary accommodation for the homeless	1,397,120	Budget reprofiled due to lead times for new schemes.
Landscape Adaptions	45,000	Initiatives designed to help cope with the changing climate including rain gardens, wildflower planting and prairie planting. Future improvements will be considered in the next financial year.
Montague Place - Public Realms Works	2,700,000	Construction due to commence in March 2024 with completion anticipated to by March 2025.



WORTHING BOROUGH
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WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Multi Storey Car Park - High Street	250,000	Multi-storey's to be tendered together in January. Estimated site commencement is in March and rolling into the new year.
Multi Storey Car Park - Grafton Road	65,000	Multi-storey's to be tendered together in January. Estimated site commencement is in March and rolling into the new year.
Northbrook and Durrington Wards - Community Park Facilities	128,833	Arrangements are being considered for improvements in these wards.
Office Equipment - Microphone system replacement	15,900	The systems at the Shoreham Centre and Worthing Town Hall require replacing. This is now expected to take place in 2024/25.
Parks - Infrastructure Improvements	12,230	Future improvements will be considered in the next financial year.
Parks - Play Area improvements	6,440	New capital funds will be available in the new financial year for this scheme. Budget reprofiled in line with the availability of the new funds.
Pavilion Theatre - Crittall Window Replacement	70,000	Works currently scheduled to start after the winter. Budget reprofiled in line with anticipated expenditure.
Planning and Building Control - Document Management System	79,800	IDOX delivery to begin in Dec 23 and will be complete by Dec 24. Budget reprofiled in line with anticipated expenditure.
Refuse/Recycling - Trade Waste Bins	70,000	Demand led. Budget reprofiled for future demand.
Refuse/Recycling - Wheeled Bins	31,800	No further purchases expected in the current year. Budget reprofiled to 24/25 for future demand
Splashpoint Leisure Centre - Fire Dampers	130,000	The project will go out to tender following the approval of additional funding which has been requested as part of the 24/25 capital programme.
Splashpoint Leisure Centre - Ground Source Heat Pumps	310,000	Discussions with third party stakeholders are nearing a conclusion. Works will be expected to begin in the next financial year.



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Strategic Property Investments	5,896,030	Investments in property for regeneration or service delivery. Currently no suitable properties have been identified that meet the council's strategic needs.
Street Cleansing Vehicles - EV charging points	31,800	Charging points to be installed in 24/25
Street Litter and Dog Bins	12,090	No further purchases expected in the current year. Budget reprofiled to 24/25 for future demand
Town Hall - Fire separation and roof insulation	65,000	
Worthing Crematorium - Memorial Garden and Muntham Estate Walls Repair	250,000	Construction is due to begin in April and will be completed by August 2024. Budget reprofiled in line with anticipated expenditure.
Worthing Integrated Care Centre	1,000,000	Construction is scheduled to complete in May 2024. Budget reprofiled in line with anticipated expenditure.
Worthing Pier - Fire Safety compliance works	700,000	Plans for the sprinkler systems are under discussion. Budget reprofiled in line with anticipated expenditure.
Worthing Pier - Replacement Timber Decking	84,000	Returned tenders were too high for the budget. Plans need to be reassessed and a new tender requested. Budget reprofiled in line with anticipated expenditure.
Worthing Pier - Replacement Timber Structure and pile to the Landing Stage	218,900	New maintenance contractors due to start in April 2024. Budget reprofiled in line with anticipated expenditure.
2. Schemes in Progress where the project schedule has changed		
Worthing Heat Network	-2,616,610	Spend expected in 23/24 rather than initial estimate of 24/25. Budget reprofiled in line with anticipated expenditure.
Total Reprofiled Budgets:	14,820,203	
Grants / Contributions Anticipated towards above schemes:		
Cemeteries Software - Crematorium Trading Account Revenue contribution	80,000	



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Cycle Lane - CIL/S106	700,000	
Ground Maintenance - Replacement of equipment - Capital Receipts	17,750	
Hillbarn/Rotary Recreation Ground - Changing Rooms - S106	13,320	
Montague Place Public Realms - CIL	2,700,000	
Northbrook and Durrington Wards - Community Park Facilities - S106	128,833	
Opening Doors - Gratwicke Road - Capital Receipts	48,000	
Splashpoint GSHP - PSDS Grant	100,000	
Worthing Heat Network - Public Sector Decarbonisation fund	-2,616,610	
Council Prudential Borrowing Budgets Reprofiled:	13,648,910	